MANDATORY DISCLOSURE

Dayanand Dinanath College of Management
Kanpur-209214, Uttar Pradesh

Managed by

Smt. Lalita Devi Dinanath Sachan Charitable Educ. Trust
Kanpur-209214, Uttar Pradesh
INDIA
MANDATORY DISCLOSURES

I. Name of the Institute

DAYANANAD DINANATH COLLEGE OF MANAGEMENT
NH#86 Kanpur-Sagar Highway
Ramaipur, Kanpur-209214
Uttar Pradesh INDIA
Ph. +91-512-2155097, 09307435526
Fax: +91-512-2732999
E-mail: mailddc@yahoo.co.in
Web: www.ddckanpur.edu.in

II. Name of Trust

Smt. Lalita Devi Dinanath Sachan Charitable Educ. Trust
14- Navsheel Bhawan 15/9 ‘a’ Civil Lines, Kanpur
Ph. +91-512-3018181, 2304343

III. Name of Director

Dr. S. K. Gupta, M.A., Ph.D.,
Dayanand Dinanath College of Management
NH#86 Kanpur-Sagar Highway
Ramaipur, Kanpur-209214
Uttar Pradesh INDIA

IV. Name of Affiliating University

Uttar Pradesh Technical University
IET-Campus
Sitapur Road, Lucknow-22
India
V. Governance
Member of the board and their brief background

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Designation</th>
<th>Occupation</th>
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<tbody>
<tr>
<td>1.</td>
<td>Smt. J.N. Sachan</td>
<td>Founder Trustee</td>
<td>Business</td>
</tr>
<tr>
<td>2.</td>
<td>Sh. Yogesh Kumar Sachan</td>
<td>Chairman</td>
<td>Business</td>
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<tr>
<td>3.</td>
<td>Sh. Saurabh Kumar Sachan</td>
<td>Secretary</td>
<td>Academician</td>
</tr>
<tr>
<td>4.</td>
<td>Smt. Archana Sachan</td>
<td>Treasurer</td>
<td>Business</td>
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<td>5.</td>
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<td>Service</td>
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<td>Sh. Santosh Singh</td>
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<td>Prof. Ch. Harish Chandra</td>
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<td>Service</td>
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<td>Dr. Lokendra Singh</td>
<td>Trustee</td>
<td>Business</td>
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<tr>
<td>14.</td>
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<td>Trustee</td>
<td>Business</td>
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# Members of governing bodies

## Board of Trustees

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## 1) Academic **Advisory Committee**

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<th>No.</th>
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<tr>
<td>1.</td>
<td>Prof. Chaudhary Harish Chandra</td>
<td>Swaroop Nagar, Kanpur</td>
</tr>
<tr>
<td>2.</td>
<td>Mr. Saurabh Sachan</td>
<td>Civil Lines, Kanpur</td>
</tr>
<tr>
<td>3.</td>
<td>Er. Shweta Sachan</td>
<td>Civil Lines, Kanpur</td>
</tr>
<tr>
<td>4.</td>
<td>Mr. R. R. Saran</td>
<td>Vikas Nagar, Kanpur</td>
</tr>
<tr>
<td>5.</td>
<td>Prof. R. C. Katiyar</td>
<td>CSJMU, Kanpur</td>
</tr>
<tr>
<td>6.</td>
<td>Prof. S.K. Gupta</td>
<td>Ramaipur, Kanpur</td>
</tr>
<tr>
<td>7.</td>
<td>Er Satish Kanaujia</td>
<td>Toronto, Ajax, Canada</td>
</tr>
</tbody>
</table>
2) Frequency of board Meeting and Advisory body
Meeting of board of trustee is held regularly to develop and look after the work of the College and trust activity, in any special condition the meeting of board of trustees meets extra.

BOARD OF DIRECTORS

Smt. J.N.Sachan
Sh. Yogesh Kumar Sachan
Sh. Saurabh Kr. Sachan
Smt. Archana Sachan
Er. Shweta Sachan
Prof. Chaudhari Harish Chandra
Er. Rajesh Sachan

3) Nature And Extent Of Involvement Of Faculty And Students In Academic Affairs/ Improvements

- Faculties will be involved in teaching, Students assessment and evaluations.
- They will also assists in departmental administration regarding development of resources required as per academic aspects prescribed in syllabus.
- Faculties will look after research work, extra curricular activities like organizing seminars/ workshops etc.
- Faculties will also keep themselves updated through research literature and will reflect their knowledge in developing new skills and new practical in laboratories.
- Students will be encouraged to attend the regular classes, as well as will be given minor projects and assignments related to academic curriculum and allied to pharmacy.
- Students will also be encouraged to celebrate different types of festivals, functions, debate, sports and indoor games under supervision of faculties. It will be made compulsory for the students to appear in the weekly tests, sessional exam and University exams. Etc.
- Visits to industries, research centers etc. will be arranged.
- The platform will be provided to the students to interact with the dignitaries of social and behavioral sciences, plasticizing Pharmacists with a view to develop their personality, for their future role as a Gentle man of the Pharmacy field.

4) Mechanism / Norms & Procedure For Democratic/ Good Governance

- For the Development of the College, regarding building and infrastructural facilities and academic facilities.
- Governing body has been constituted as per norms of AICTE.
- The following mechanism/norms has been planed to follow during the course of the study.
- University prescribed academic calendar will be followed.
- Scheme of instruction prescribed by University will also be followed.
- Selection procedure for the appointment of staff member has been followed.
- The norms regarding payment of salaries followed as per University & State Govt.
- AICTE prescribed and University implemented syllabus for Pharmacy followed.
Norms for University exam prescribed by University followed.
For the smooth Governance of academic work in the college, the time table and time schedule for teaching work will be framed and implement accordingly.

5) Student Feed Back On Institutional Governance / Faculty Performance
- Day-to-Day performance of students will be evaluated by faculties in practical.
- Internal exams and weekly test will be arranged.
- The feedback will be taken from the students, regarding the performance of faculties.
- Quiz competitions, Debate performances will provide feedback regarding their improved knowledge.
- The practical hand in laboratories, maintenance of records/ Journals etc. will provide enough feedback regarding the institutional governance and faculty programmed.

7) Grievance Redressal Mechanism For Faculty, Staff And Students
- Mechanism for Grievance for Faculty/Staff-
  - Personal meetings or Group meetings held with Principal and Management of the college and problems related to -
    - Institutional requirements of infrastructure, Laboratory instruments, library books, etc.
    - Salary and allowances.
    - Leave and other rights etc. are solved in cordial atmosphere.
  - The requirements of student’s regarding Institutional, Library, Laboratory etc. will be furnished in adequate amount and Non institutional- Transportation, hostel accommodation, tours, Travels, Scholarships etc.
- The feedback regarding Teaching / Facilities / Non-institutional will be collected from the students and sorted out immediately.

VI. Programmes
1. Name Of Programmes Approved By AICTE MBA
2. Name Of The Programmes Accredited By AICTE -
3. Details Of Programme
   3.1. Name Of Programme MBA
   3.2. Number Of Seats 60
   3.3. Duration 2 Years
   3.4. Fee Rs. 59000/- (Subject to Revision)
   3.5. Placement Facility Yes
   3.6. Campus Placement Yes

VII. Faculty
i) Branch Wise List of Faculty Members

<table>
<thead>
<tr>
<th>Branch</th>
<th>Permanent faculty</th>
<th>Visiting faculty</th>
<th>Adjunct faculty</th>
<th>Guest faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA</td>
<td>8</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Computer</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Permanent</td>
<td>8</td>
<td>1: 10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty/student ratio</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
VIII: Profile of the Director:
Name: Dr. S. K. Gupta
Date of Birth: 01-12-1969
Academic qualifications: M.A., Ph.D.
Details of Experience (Research): 10 years
Date of the appointment in the present institution: 15-03-2010 (joining date)

IX. ADMISSION
1. No. of seats sanctioned with the year of approval: 60, 2007 onwards

X. ADMISSION PROCEDURE
Admission is through UPSEE 2007 being conducted by Uttar Pradesh Technical University, Lucknow.

XI. APPLICATION FORM
Downloadable application form, with online submission possibilities: available.

XII. LIST OF APPLICANTS
List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats: N/A

XIII. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS /VACANT SEATS:
N/A

XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

A. LIBRARY:
1. List of Journals, e-Journals and Periodicals Subscribed For the Departmental Library
   Journals
   1. Money Life
   2. Indian Management
   3. Digital Learning
   Magazines
   1. Outlook
   2. India Today
   D. Newspapers
   1. Times of India
   2. Dainik Jagaran
   3. Employment News

E- Journals: available
2. Number of Library books/Titles: 2500 books and 500 titles

B. COMPUTING FACILITIES
- Number and Configuration of Systems: 30 computers (Wipro with Pentium Dual Core processors)
- Total number of systems connected by LAN: 30
- Internet bandwidth: 2 mbps

B. MISCELLANEOUS:
- Games and Sports Facilities: Annual conduction of intra departmental cricket, badminton, chess and carom competition
- Extra Curriculum Activities: Annual day and social service programme conducted annually
- Soft Skill Development Facilities: Periodic seminars and group discussions
- Number of Classrooms and size of each: 03 (80 sq. m)
- Number of Tutorial rooms and size of each: 02 (50 sq. m)
- Number of Computer Centre with capacity of each: One with Two
- Curricula and syllabi for each of the programme: As approved by the University
- Academic Calendar: As approved by the University